Creating a Career Ready Wisconsin
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Mock Interview Volunteer Guide:

What to Expect

Thank you for volunteering to participate in our mock interview program! Your role is vital in helping students gain confidence and develop critical career readiness skills.

As a volunteer, you will conduct one-on-one interviews with students and share your professional expertise to help them grow.

Event Day Details

Arrival & Check-In

Please arrive 15–20 minutes early to check in, review the schedule, and get situated.
A brief orientation will be provided, including the interview length and your materials for the day.

Interview Format

- Upon arrival, your Inspire contact will let you know how long each interview will take.
- Allocate 2–5 minutes for feedback after each interview.
- Interview questions will be provided, but feel free to ask relevant follow-up questions, or your own questions if you have them.

Wrap-Up

- At the end of each interview, complete the evaluation form.
- Hold onto the evaluation forms of all interviewees and give all evaluation forms to the Inspire coordinator at the end, they will give them to the teacher for further grading.

Contact Information

If you have any questions or need to make changes to your schedule, please contact:

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